For Hire: Seasonal Events Staff - Spring/Summer 2021

Queens County Farm Museum (QCFM) is one of the longest continually farmed sites in New York State. It is a NYC Landmark and on the National Register of Historic Places. Since the inception of the museum in 1975, Queens Farm has built a robust special event schedule; this spring and summer, the organization presents a range of farm-fresh entertainment for families as they social distance on farm grounds. Queens County Farm Museum is located at 73-50 Little Neck Parkway, Floral Park, NY 11004.

Job Description

QCFM seeks enthusiastic Seasonal Events staff to join its team. Team members will support the farm’s special event admission days with unique, seasonal activities that sustain the farm.

2021 Special Event Schedule*:

- Barnyard Egg Hunt - Sats, March 27 & April 3
- Apple Blossom Carnival - Sat & Sun, April 17-18 & April 24-25
- Bee A Pollinator Earth Day - Thurs, April 22
- Sheep Shearing Festival, Sat, May 8
- Thunderbird American Indian Powwow - Fri-Sun July 23, 24, 25

*Dates and event specifics are subject to change based on evolving Covid-19 guidelines.

Responsibilities  *(Note: Tasks may vary according to season and event needs)*

- Assist with all aspects of event preparation and execution including set-up, event support, retail and/or visitor services
- Ticket scanning
- Event parking facilitation
- General maintenance and cleaning of facilities and grounds
- Other duties and responsibilities as assigned by the management team

(scroll to page 2)
Required Qualifications & Experience

- Self-motivated, punctual, strong time management & interpersonal skills
- Comfortable interfacing with the public
- Ability to stand on feet for 8 hours
- Flexibility to work nights, weekends, and holidays when required
- Demonstrated ability to effectively interact with diverse populations
- Demonstrated ability to work well in a team
- Experience working at special events a plus

COVID-19 Guidelines
Queens Farm’s spring events have staggered admission times, reduced capacity and scaled back programming to meet NY Forward’s Covid-19 Safety Guidelines. The farm’s Covid-19 guidelines are posted at queensfarm.org. Face coverings are required when social distancing is not possible outdoors on the farm. At the start of each shift, farm staff must complete a check-in process that includes Covid-19 self-certification.

Hours & Compensation
Part-time, based on event schedule needs. Nights, weekends, and holidays required during special events. $15.00/hour.

To Apply
Please send a resume and cover letter with a brief description of why you want to join the Queens Farm team to: hr@queensfarm.org (Subject line: “Seasonal Event Staff”). Applications will be accepted until the position is closed.

Queens County Farm Museum (QCFM) supports diversity in the workplace. QCFM is an equal opportunity / affirmative action employer (EOE) and supports a drug-free workplace.